

Lincolnshire Fields Country Club
Board of Directors Meeting
Tuesday, July 30th, 2019
7:00 AM
Garden Room

Attending: Steve Hartman, Larry Grill, Jim Burgener, Dave Jones, Sue Peterson, Todd Mayfield, Tony Zahn, Randi Lundstedt, Justin Waffle; Guest: Dean Lytton & Frank Merkel (KemperSports)

Absent: Toney T (Minutes were taken and compiled by Dave J with additional notes by Randi L)

Meeting called to order at 7:00 AM

Motion to Approve Minutes: Review minutes from prior meeting: Sue P motioned approval, Jim B seconded – Motion carried

Committee Reports:

1. Social Committee report by Jim B
 - a. Update on a couple meetings and forming up of the committee. Will start using an event tracking spreadsheet to see what we do and record what works and what doesn't. Plan to create a survey to get some feedback. Hope to build a social calendar that we can use. Maybe focus on consistent quality events and not overwhelm with too much quantity. Maybe look at offering childcare during certain events.
 - b. Discussion of survey creation and ways to get feedback. Plan to create a simple one that can be done quickly to obtain feedback.
 - c. Need to ensure we communicate plans and events.
2. Golf committee by Tony Z
 - a. No meeting held until this month and will work on finalizing Club Championship and Hullabaloo at the next meeting.
 - b. Golf committee question: If an event is canceled, what happens with participation points? (RE mystery trip) Golf Committee to confirm how that will be handled and answer.
3. House Committee Meeting is scheduled for tonight at 5:30 in the 19th hole.

General Manager Report: By Justin Waffle

1. Club rehired Lauren Kuelick who came in and started on Saturday of member-guest. Need to get a message out to membership. Starting to work on upcoming events and building a plan for systems. Board expressed thanks to KSM for sending in additional management resources to assist with the member-guest weekend event.
2. Financials: Revenues were a little light due to several cancellations of men's leagues due to rain. King of clubs variance from prior year is likely due to number of cards remaining.
3. Grounds was up a little higher in payroll due to late chemical application.

4. F&B new hires training drives payroll a little higher as well. Seasonal turnover experienced as school starts up. Have some more leads from incoming students available in late August.
5. Overall, still ahead of budgeted EBITDA.

Old Business

1. Previously circulated Solicitation Policy was discussed. Jim B moved approval and Sue P seconded. Motion carried.
2. Club Signage proposals were reviewed and discussed. This will be a possible capital item for next fiscal year. It was noted that some low cost vinyl signage had been applied to main entry, pro shop and 19th hole prior to Member-Guest. Future signage enhancements were directed at main building, front entrance, parking and wayfinding from the bag drop area as you approach the clubhouse.
3. Burn Ordinance – Dave J updated on calls made with various parties to reach a resolution. Awaiting a call back from the county (John Hall) to clarify requirements with the hope that we will be able to burn again.

New business: None

Executive Session: Began at 7:47a to discuss a member issue. Board agreed upon issuing a letter.

Email Business:

1. Previous Email votes:
 - a. MEMBERSHIPS:
 - (1) Joffre Colbert: Junior (6/19/2019)
 - (2) Adam Yoder: Social (6/21/19)
 - (3) Christopher Dickerson: Social (7/1/19)
 - (4) Daniel Patkunas: Junior (7/3/19)
 - (5) Sarah Geiger: Social (7/9/19)
 - b. Miscellaneous
 - (1) Approval to renew LOC (7/1/19)
 - (2) Updated May Board Meeting Minutes (7/2/19)

Next Meeting is scheduled for 8/27 at 7:00am.

Meeting Adjourned at 8:00am.