

Lincolnshire Fields Country Club
Board of Directors Meeting
Thursday, April 2nd, 2020 at 5:30 PM
Emergency BOD Meeting
Participation by Phone Conference

Attending: Larry Grill, Toney Tomaso, Randi Lundstedt, Tony Zahrn, Dave Jones, Rob/Justin/Dean, Rebecca Guyette, Todd Mayfield, Sue Peterson and Jim Burgener

Minutes from March 2020 Meeting: tabled so they can be reviewed by the BOD and vote will be conducted by e-mail (Email vote passed on 4/3/2020)

Operational Plans for Next 30 Days:

- 1) Justin provided some examples/models and sent those out to the Board (for the month of April). Keep salaried and most full-time hourly employees and furlough part time staff. Discussion of what was cut out of the April budget for the course and general operations. Discussed these contingency plans. It was explained this is a contingency only plan and these options are only needed if the worst-case scenario happens. We are just preparing for the worst but expecting the best.
- 2) Assistant Pro (AP): Rob's update; AP was traveling from Florida and arrived in Champaign on 4-1-2020. He was told to self-quarantine and be ready to go on 4-15-2020. At that time, he will be used to work for Scott W. on grounds (along with other full-time staff like Rob, Justin, and others). He is salaried so he is staying on.
- 3) Discussion of furlough for part time/hourly employees: when they can apply for unemployment benefits (because they can in either scenario ... layoff or furlough).
- 4) Discussion as to other projects we can do during the shutdown (like painting) and the balance to achieve when it comes to bringing in the staff and paying the staff to do these projects. Completion of projects vs. savings of money to protect the budget in these uncertain times. These options will be weighed and decided upon moving forward.
- 5) Discussion as to how we scale back operations and maintenance on the golf course (and keeping Scott W.'s recommendations and suggestions in mind). Do we have it ready to play any day, or on the other end of the spectrum do we do the minimum with the thought there will be no play in April 2020. Discussed what golf course projects should be considered important enough to move forward with them. We also know we need to protect and take care of the course and that is a primary goal and concern as it is our biggest asset.
- 6) Rob: Golf planning and event schedule is working off on contingencies like starting the season on 5-1-2020; again, fluid planning there and updates will come as we gain more knowledge as to our shutdown.
- 7) Tony Z.: Pool: we are making plans for 5-1-2020, but this is also fluid. We are talking with the State/Board of Health to make sure we follow necessary guidelines. Updates will follow as we know more.
- 8) FAQ material were circulated to the Board (based upon questions from members). We want all Board members to speak with one voice. Any proposed changes or additions? None voiced.

- 9) Food & Beverage (F&B): Justin is advocating for opening this back up for curbside service. When we were open it was breaking even, and this is a service for our membership which helps keep us all together as a Club when golf/pool is not available. It is important to keep our membership connected. Chef could get things up and going by 4-8-2020. This would mean a limited menu. Chef will work on a proposed menu which includes some staples our membership enjoys most. Make sure the webpage is used to get the word out and with said promotion make sure we focus on "featured" items and not call in limited because most folks realize in today's environment full menus are not available right now. There is a consensus with the BOD to make food available again.
- 10) Food Minimum Feedback: per Justin it has all been positive. People are appreciated this is being done.

Kemper Update: Justin and Dean

- 1) Nationwide issues and as of today only 6 or 7 of their courses are open. All courses in IL are closed for April. CDGA and PGA have sent notes to the Governor, but things seem to be heading in the direction of no golf in April. We (in a corporate manner) at Kemper will continue to try. We will keep all updated especially as it relates to monetary relief for LFCC. Fluid situation and updates will continue to come.
- 2) LFCC did file for small business assistance (grant) and we will look for more to see if we can get some assistance.

Other business: New members who just joined right before COVID situation unfolded. Should we do something for them? What Sara M. is doing is calling and talking with them and re-opening the food option will help.

Proposed Next Meeting Date: 4-16-2020 (tentative) at 5:30 pm