

Lincolnshire Fields Country Club
Board of Directors Meeting
Tuesday, April 28th, 2020 at 5:30 PM
Participation by Phone Conference

Attending: Justin Waffle, Rob Walls, Randi Lundstedt., Tony Zahrn, Larry Grill, Sue Peterson, Toney Tomaso, Dean Lytton (KemperSports), Dave Jones, Jim Burgener, Todd Mayfield, and Becca Guyette

Call to order: Tony Z. at 5:34 pm

Approval of Minutes (March 2020): Motion by Dave J. To approve minutes as presented; Becca G. Seconded; no discussion; passed unanimously

NEW BUSINESS

- 1) Kemper Sports Update: Dean L.
 - a. Golf begins again on May 1, not happy about golf being played in twosomes; however, we are going to have to deal with it and we will.
- 2) Financial update: Justin W.:
 - a. March, we felt the impact of COVID-19 in 2nd week of the month but overall, all things considering we were still very strong in our productivity in March. We were flat to prior year however, down \$47,000 YTD in comparison to budget.
 - b. We are open for curbside service and doing well keeping expenses down so our "misses" on the budget will be kept to a minimum if not we are striving to break even.
 - c. Kemper has helped us with pushing off capital equipment loan payments to help our current cash flow situation. June/July timeframe when we will be hit with large payables which means we are forecasting a cash crunch at that time.
 - d. We are looking positively at golf opening back up, along with opening up for lunch which will not add much to our bottom-line Budget. It will be an added benefit.
 - e. Golf course maintenance: Must comply with the Governor's Golf Orders and operate in full compliance with what the State requires of us. We will analyze and monitor the situation of 7-10 before increasing staff levels. Our goal will to conservatively ramp up the maintenance staff over the month of May.
 - f. Tennis is not allowed to be played per the State of Illinois: updates on this will be coming soon.

QUESTION: should we hire some additional help for Scott W. On the course for the next two weeks as golf ramps back up? Discussion held on point.

- 3) Golf update: Rob / Todd M.
 - a. notice went out 4-27-2020 to Membership on the new rules and protocols. Use of private carts with a medical card / notification is necessary. We are monitoring the situation with the State. We are doing our very best to stay informed, inform our membership and follow the rules provided by the Health Dept.

QUESTION: what medical proof do you need? Get a handicap tag or a note from your doctor.

DISCUSSION of what proof members needs to show they cannot walk/golf and that they need A golf cart (note from doctor) and if this violates ADA. Let's try to speak in one voice so refer folks with questions To Rob so he can answer questions and have one policy and position explained to our members.

- b. **Action Items- Cancellation Policy:** Possible need to establish a cancellation policy so we avoid "no shows" for tee times due to limited access to the golf course. Rob thinks this would be reasonable in order to get people to follow the rules. Discussion had on the feasibility of same. If weather is the issue, then we will be proactive and talk to the players to see if they are interested in cancelling so they can back fill the tee time. Point we want to get across to the membership is tee times are important right now with the current situation and to set the expectation. Motion by Dave J. / Toney T. seconded: passed unanimously for Rob to move forward with this new policy.
 - c. **PROPOSAL- Trail Cart Fees (\$700 Annual):** We will give a credit for the times when private cart members cannot use carts (daily credit); This represents about \$100/mo. We will also push back the 2nd installment from June to July (for your partial payment). Rob will explain and announce the policy to the members. Motion by Dave J. To approve the plan; seconded by Toney T.: passed unanimously
 - d. **League Play / Tournaments:** Rob: we are in a holding pattern now. We will try to be creative with our membership for May and going forward this Summer. We will play some games with members each weekend to keep them engaged.
 - e. **PROPOSAL-Social Members Golf Course Access:** Providing Social Members access to the golf course during this time because what they would normally have access to is not available (like the pool & clubhouse). They can only obtain a tee time (5) days in advance. This policy will stop once the pool is open. Motion by Becca G. / second by Todd M.; passed unanimously to move forward with this plan and proposal.
- 4) **MEMBERSHIP:** Sara said she had 7-10 people interested in membership. Proposed membership promotion: Initiation Fee = \$1,000.00 and \$250 dining credit, now that golf is back open. This will begin May 15. Maybe we can hook these people before the price does go up on May 15. They will need to commit to 2 years. DISCUSSION: pros and cons of initiation fees and COVID-19. Motion by Dave J. / second by Randi L. To approve Sara's plan

OLD BUSINESS:

- 1) **HONORARY MEMBER CATEGORY:** Sharon Dill applied for this due to her age and length of time. Becca G. Motion to approve / second by Randi L.; passed unanimously (it will go in action in June for her).
- 2) John Parkhill seeking a medical leave (knee problems): this will be addressed via e-mail.

Next Meeting: let's stick with end of May 2020 proposed date, if we need an emergency meeting then Justin W. Or Todd Z. will Let us know.

Closing of Meeting by Tony Z